

OXNARD COLLEGE
Petition for Course Repetition

(Classes with grades of D, F, or NC)

A course in which a grade of C or better has been earned may not be repeated except as identified in the catalog course description. Courses taken at any college in which a grade of D, F, NC or other substandard grade has been earned may be repeated for the purpose of improving a recorded grade. This policy may apply more than once to any particular course. A course taken at another institution in which a substandard grade was earned may be repeated at the colleges of this District, subject to this policy. In order to identify acceptable equivalencies, course equivalency shall be determined chiefly by content, as defined in the catalog course description, and not by course title or units

Upon completion of the repeated course, the previous grade earned shall be omitted from the computation of the cumulative grade point average. The permanent record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Date: _____

| | | |
|-----------|------------|------------------------|
| Last Name | First Name | Social Security Number |
|-----------|------------|------------------------|

| | | | |
|------------------------|------|-----|-----------|
| Mailing Street Address | City | Zip | Telephone |
|------------------------|------|-----|-----------|

COURSE IN WHICH A SUBSTANDARD GRADE WAS EARNED:

| | |
|--------|-------|
| Course | Units |
|--------|-------|

| | | |
|-----------------------------------|-----------|--------------|
| College at which course was taken | Term/Year | Grade Earned |
|-----------------------------------|-----------|--------------|

REPEATED COURSE:

| | |
|--------|-------|
| Course | Units |
|--------|-------|

| | | |
|--|-----------|--------------|
| College at which course was taken/will taken | Term/Year | Grade Earned |
|--|-----------|--------------|

Students can view their transcript via web (www.oxnardcollege.edu/webstar) with 30 days of posting grades.